

Maple Valley Township – Coral Community Center 4662 N Bailey Rd. Coral, MI 49322
Regular Board Meeting Minutes for July 10, 2023

Meeting called to order 7:00 pm / Pledge of Allegiance by Supervisor, Dan Boes

Board Members Present: Dan Boes, Lee Frandsen, Andi Knapp, Tim Thornhill, Miranda Podell

Guests Present: approximately 25 community members signed in.

Approval of Agenda: Motion Frandsen 2nd Thornhill to approve the agenda Motion passed unanimously.

Approval of Minutes: Motion Frandsen 2nd Thornhill to approve Minutes from June 12th Regular meeting Motion passed unanimously.

Motion Frandsen 2nd Thornhill to approve the minutes from the Special Board Meeting on June 14, 2023. Motion passed unanimously.

Public comment on Agenda items: 7:01 to 7:05 pm Comments included: Coral Park land survey, MET Tower decommissioning.

Supervisor's Report: New Treasurer is working hard to make a smooth transition for residents; Coral Park Vandalism – paint and pavilion damage, new security camera will help catch people involved and hopefully deter any future incidents.

Treasurers Report: Looking into CD's at Community First Federal Credit Union, currently no statements for the General Fund CD at Fifth Third Bank, working on getting more information. All records must be kept for 7 years – bank statements, CD statements, bank reconciliations – only received partial information starting June 2022 to present from former Treasurer.

Motion Podell 2nd Knapp to amend budget 253-704 Deputy Treasurer total \$5250.00 / \$15/hr adding funds from line item 909-970 Surplus Funds Roll Call Vote: Ayes: Podell, Knapp, Frandsen, Thornhill & Boes Nays: None Motion passed.

Motion Knapp 2nd Frandsen to consult with Hungerford Nichols CPA on what records the Treasurer needs & go forward with their recommendation for collection of records. Motion passed unanimously.

Motion Podell 2nd Knapp Podell will reach out to the former treasurer for records needed for forensic review. Motion passed unanimously.

PO Box 91, Trufant that was used by former Treasurer Schwandt has been closed for non-payment on June 30th – mail should be either returned to the sender or forwarded to the township PO Box in Coral, where all Township mail is received.

Motion Podell 2nd Frandsen to move budget line item 850 Communications under Supervisor, Clerk & Treasurer to 101-850 Communications to pay for Google Voice numbers and to Add \$180 from 901-970 Surplus Line for Cemetery Coordinator Google Voice line Motion passed unanimously.

Reading of the Bills: Ck # 9342 - #9362, (plus online/CC payments) Totaling: \$232,567.34 **Motion** Frandsen 2nd Thornhill to pay bills as presented. Yes: Knapp, Frandsen, Podell, Thornhill & Boes Nays: None Motion passed.

Clerk's Report: Need to look into a fireproof safe for the office for the Clerk & Treasurer use, provided the board with examples of safes. Elections – currently there are no elections scheduled for August or November 2023. The next election will most likely be the Presidential Primary in February 2024. There have been several FOIA requests from Patriots of Montcalm for communications between all board members & the former Treasurer.

Motion Thornhill 2nd Frandsen to utilize ARPA funds up to \$500 to purchase lockboxes & a fireproof safe for the office. Roll Call Vote: Ayes: Thornhill, Frandsen, Knapp, Podell & Boes Nays: None Motion passed.

Report from County Commissioner, Pat Carr: not present

Report from Planning Commission: Motion Knapp 2nd Frandsen to approve changes to MVT Zoning Ordinance book as presented by the PC. Motion passed unanimously.

Report from Zoning Administrator – Dave Kelsey: Campground on Black Rd. (Stark property)(does not have a special land use permit for campground) complaint that a shed is being built too close to property line – needs to be 40 ft from property line according to Campground Zoning Section 711. Need to comply with local zoning regulations even if they have a State Campground license. Campground on Paris Rd. (Breakaway) does not have a special land use permit for campground, owners have been notified.

Report from Community Center: Board presented quote from Four Season Exterminating for Initial Service \$185.00 & Monthly Service \$55.00, Rat/Rodent Stations \$92 – Total: \$337.52 **Motion** Podell 2nd Knapp to accept quote from Four Season Exterminating. Motion passed unanimously

Motion Frandsen 2nd Thornhill to utilize APRA funds to replace West door on Community Center, Clerk will coordinate installation. Motion passed unanimously.

Report from Fire Board: No Meeting in July

Report from Cemetery Coordinator: Gathering quotes for cemetery software. Tim Thornhill has the water tote for Trufant Cemetery, and he will coordinate getting it to Steve Kain to get the base built for it.

Old Business:

- A. Update Security Camera for Coral Park – Amble Electric completed its prep work on July 10th for TKS to install camera. TKS Security will be here on July 11th to install the camera.
- B. Blight Ordinance – Attorney has provided the Board with a Civil Infractions & Nuisance Ordinance Draft. This will be tabled until August for further review.
- C. Generator for Township Office/ Coral Community Center – 2 quotes were presented from Amble Electric & JZ Electric. **Motion** Frandsen 2nd Podell to accept quote from Amble Electric Option B: 14 kw Generac residential grade generator, 200 amp automatic transfer switch, rework existing 400amp service and split into two parallel 200 amp services, permit fees, equipment startup, polycarbonate generator pad, generator to be located within 30 ft of existing electrical service and LP tank - for up to \$20,000 utilizing ARPA funds. Motion passed unanimously.

New Business:

1. Quote for Tree Removal in Coral Cemetery from Imhoff's Forestry for \$2000.00 – 3 tree removals & stump grinding (2 big Maples & 1 pine tree) **Motion** Frandsen 2nd Thornhill to accept the bid from Imhoff Forestry for \$2000.00. Motion passed unanimously.
2. Playground equipment for Coral Park – presented a quote from Great Lakes Recreation Co. for \$65,661.00. Discussed needing some comparisons and different options of equipment. Tim Thornhill stated that he had other quotes and would forward them to the board for review. Once the board has more information they will review it at that time.
3. ZBA Training – Cato Township is organizing training for the ZBA members to be presented by our attorney Leslie Abdo to be held on Tuesday, July 18th at 6 pm at Lakeview Community Center. Cost will be split among townships, approximately \$230 each. **Motion** Frandsen 2nd Podell to cover the cost of training. Motion passed unanimously
4. MTA Classes August 1 & 2 in Cadillac – Motion Frandsen 2nd Podell to pay for MTA Classes/hotel/meals for those wishing to attend. Motion passed unanimously.

5. PA 116 request sent in by Jake Fisk for vacant land, 22 Mile Rd, Trufant Parcel #59-013-033-012-00 for 10 years. **Motion** Frandsen 2nd Knapp to accept the PA 116 application request from Jake Fisk. Motion passed unanimously.

Public Comment: Started at 8:21 ended 8:39 pm - Things mentioned: Google Phone number for Coral Community Center Rentals; Coral Cemetery Headstone repairs; Thank you to the board members for all the hard work and making things happen; Christmas Decorations for Coral only 4 work, need to replace; bricks at old scout building site possibly hazardous (Tim Thornhill/Dan Boes) will look at it. Thank you for the newsletter that was sent out in the taxes. Money being spent has been ARPA Funds – great improvements!

Adjournment: **Motion** Frandsen 2nd Thornhill to adjourn at 8:39 pm. Motion passed unanimously.
Respectfully submitted: Andi Knapp MVT Clerk **Next Meeting: Monday, August 14, 2023, at 7:00 pm**